

## PROGRAMME PROJECT REPORT

Name of the programme: Bachelor Degree In Commerce B.Com., (Computers)

### Programme objectives and outcombs:

The objective of the programme is to open channel of admission for B.Com. (Computer) for students who have done the 10+2 and are interested in taking computing as a career. The out come of the course is expected to further educational opportunity.

### Nature of Target group learners:

The fresh Intermediate students who are interested to have a graduate degree in B.Com (Computers).

### Appropriateness to acquire special skills and competence:

The aim of the institution is to give advanced knowledge in commerce and computers to the students in the distance education mode. After complete the course, the students would be able to develop their knowledge in accountings, Banking Service, auditing and also in computer skills. In today's practical world use of computers and information Technology are presumed to be critical in planning, controlling and decision making activities to make business effective. The students acquire knowledge and skills to compete in competitive examinations like Banking Sector, Financing, Accounting, Auditing, Railway Recruitment Board, Office Assistants, SSC, UPSC and APPSC Jobs etc.,

### Instructional Design:

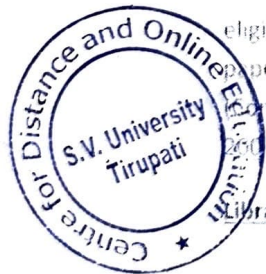
The course is designed to be in annual mode to facilitate students who are unable to attend college regularly to acquire graduate degree in commerce(computer). The students are supplied with the instructional material besides direct teaching by the faculty. In addition, the students need to prepare Practical work and Record work for 200 marks practical work and 25 marks(Record Work). which is mandatory.

### Admission, Curriculum transaction and Evaluation:

The admission to B.Com(Computers) is through direct admission. The minimum eligibility is 10+2 Intermediate. The fee for B.Com (Computers) for (3 years) is Rs.12,500/- Each paper is for 100 marks. To award marks to the students. Total number of courses in B.Com (Computers) 21 into 100 marks=2100 Marks (including 1 Record 25 marks in III year)and (Practicals 250 marks).

### Library Resources:

The institution has sizable collection of commerce books in the library in its premises. The students make use of library



  
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**S.V. UNIVERSITY**  
**TIRUPATI**

## PROGRAMME PROJECT REPORT (PPR)

Name: Dr. R.Jyothi  
Designation: Assistant Director-cum-Lecturer  
Institution: Directorate of Distance Education, Sri Venkateswara  
University, Tirupati, Andhra Pradesh

### Bachelor of Arts (B.A) :

**Programme Objectives and Outcomes:** To facilitate the students who finished Intermediate (+2) to acquire a B.A. degree.. The outcome of the course is expected to create a pool of young graduates in History.

**Nature of target group learners:** The fresh Intermediate students who have finished their courses, especially arts students who are interested to have a graduate degree.

**Appropriateness to acquire special skills and competence:** The institution intends to impart basic knowledge of the students in the distance education mode. After finishing the course, the students would be able to have a basic knowledge of degree. After studying and getting B.A degree, the students acquire knowledge and skills to compete in competitive examinations like the UPSC, SSC, Andhra Pradesh Public Service Commission etc.

**Instructional Design:** The course is designed to be in annual mode to facilitate students who are unable to attend college to acquire graduate degree. The students are supplied with the instructional material besides direct teaching by the faculty

**Admission, Curriculum transaction and evaluation:** The admission to B.A. is through direct admission.. There is both Regular mode as well as Open University mode for the admission in the course. The minimum eligibility is Intermediate in any discipline for the Regular mode. For the distance mode i.e Open University System, the candidates with 18 years of age without formal education are eligible. However, they must pass in the entrance examination conducted by the institution.

**The fee for the B.A. course (for 3 years) is Rs.5, 500/-.** Each paper is for 100 marks. To award marks to the students, an external evaluation is carried out. The answer sheets of the students relating to annual examinations are evaluated by the external examiners for 100 marks for theory. The pass marks in the theory papers is 35/100. In the final year, the student must submit environmental record for 25 marks. The theory paper is for 75 marks. The other papers are for 100 marks each.

**Library Resources:** The institution has sizable collection of B.A, Degree books in the library in its premises. The students make use of the library.

  
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## PROGRAMME PROJECT REPORT

Name of the programme: Bachelor Degree in Commerce B.Com., (General)

### Programme objectives and outcomes:

Entry to Bachelor's degree programme is through two streams (1) Regular system (2) Open University System.

- (1) Regular System: The candidates who passed Intermediate Examination or an examination recognized as equivalent thereto are eligible.
- (2) Open University System: Candidates should have completed 18 years of age and should qualify the eligibility test conducted by this Institute every year.

### Nature of Target group learners:

The fresh Junior college students who have finished their intermediate, who are interested to have a graduate degree in commerce, drop outs and working other places.

### Appropriateness to acquire special skills and competence:

The aim of the institution is to give advanced knowledge in commerce to the students in the distance education mode after finishing the course. The students would be able to develop their knowledge in commerce after studying and getting B.Com degree, the students acquire knowledge and skills to compete in competitive examinations like Banking Sector, Financing, Accounting, Auditing, Railway Recruitment Board, Office Assistants, SSC, UPSC and APPSC Jobs etc.

### Instructional Design:

The course is designed to be in annual mode to facilitate students who are unable to attend college to acquire graduate degree in commerce. The students are supplied with the instructional material besides direct teaching by the faculty. In addition, the students need to prepare Record work for 25 marks which is mandatory.

### Admission, Curriculum transaction and Evaluation:

The admission to B.Com is through direct admission and also based on qualify the Entrance Test conducted by the institution those who have completed 18 years of age. The fee for B.Com (General) for (3 years) is Rs. 5,500/-. Each paper is for 100 marks. To award marks to the students. Total number of courses in B.Com 21 into 100 marks=2100 (including 1 Record 25 marks in III year).

### Library Resources:

The institution has sizable collection of commerce books in the library in its premises. The students make use of library.



  
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NAME OF PPR: BACHELOR OF SCIENCE (B.Sc.)

**Objective:** Our DDE provides flexible learning opportunities for in-service office subordinates/ Assistants and other group of employees.

To provide the educational opportunities to the youth and house wife who are not able to attend the regular formal education.

To meet the challenges of changing needs in society in general and in education field in particular.

**Target group of learners:** The target group of learners for this programme is for in-service office subordinates/ Assistants and other group of employees and unemployed women. Teachers with low qualification and others who are not able to join informal education system due to several reasons.

**Appropriateness of programme to acquire specific skills and competency:** The PPR is designed appropriately for the development of the professional and occupational standard of teaching community and to develop skills and competencies among various field experts. Further they are qualified to perform modeling in various socially required fields and competencies.

**Instructional Desire:** The PPR is designed as for requirement of the changing society and duly approved by the Board of Studies constituted by the University. The design is made in such a way to change whenever required and demanded. The SLM is also prepared by the subject experts by conducting workshops on preparation of Self Learning Material. The design is made for three years duration with first year 6 theory papers (language 3 papers) and 3 practicals, Second year 6 theory papers (language 3 papers) and 3 practicals, Third year 6 group papers and 3 practicals. Theory papers 100 marks and practicals papers 50 marks including 10 marks for record.

**Procedure for Admission, Curriculum Transaction and Evaluation:** The Admission is made through a notification. The minimum eligibility for admission into B.Sc programme is qualified 10+2 (Inter MPC, BiPC, with Science subjects).

The curriculum transaction is made through SLM, face to face compulsory contact programme classes for 18 days and Telephonic counseling for clarification of doubts etc.,

**Quality Assurance:** The programme is prepared for changing needs of the society with high quality and structure. The programme is designed by the eminent experts in the subjects on par with formal education.



  
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**NAME OF PPR: BACHELOR OF LIBRARY SCIENCE**

**a. PROGRAMME OBJECTIVES AND OUTCOMES:**

The objective of the B.Li.Sc program is to enable the students to understand the importance of libraries in the context of social, economic, political, scientific and technological environment and to acquaint the skills in the use of information technology in library and information systems.

**b. NATURE OF TARGET GROUP OF LEARNERS.**

To provide wider opportunity to the youth and in-service candidates who are not able to join in regular colleges due to various reasons.

**c. APPROPRIATENESS OF THE PROGRAMME WITH QUALITY ASSURANCE FOR ACQUIRING SPECIFIC SKILLS.**

To enable the students to understand the different levels of information systems in the society and their functions and to acquaint themselves with the history of libraries and the various library acts.

**d. PROGRAMME CONTENT DESIGNING AND DEVELOPING:**

Duration of the course: 1 year

Papers : Six theory papers, two papers practicals and comprehensive Viva-voce. Total 900  
( 6x100 + 2x100+ 1x100=900)

**e. COST ESTIMATES FOR DEVELOPING OF THE PROGRAMME**

For B.Li.Sc programme Rs. 4000/-

Examination fee as prescribed by the University.

**f. ADMISSION, DELIVERY AND EVALUATION NORMS**

A candidate seeking admission into B.Li.Sc Degree shall be required to have passed any degree examination of this University or its equivalent thereto.

**g. CONTACT PROGRAMME CLASSES:** 15 days, 75% attendance is compulsory.

**h. EVALUATION NORMS:** A candidate shall be declared to have passed the examination, if he/she obtains (i) not less than 35% of the marks in each of the theory papers and (ii) not less than 35% of the aggregate marks for all the practicals and Viva-voce also.

**AWARD OF DEGREE:** Students will be awarded B.Li.Sc degree on completion of all the 9 courses.



  
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