## ప్రాచీన తెలుగు కవిత్వం డిగ్రీ (జనరల్) / సెమిస్టర్

రచయితలు

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Director

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Tirupathi, AP-517 502

## విజయోస్తు

మమ్మీ అన్న మాటలో మమకారం కన్న అమ్మ! అన్న మాటలో మాధుర్యం మిన్న అమ్మ నుండి అలవడే అమృత భాష ఆత్మీయతను పెంచే ఆంద్ర భాష

మాధుర్యాన్ని పెంచే మాన్యభాష రాగసుధలను రంగరించే రాష్ట్ర భాష మమకారాన్ని పంచే మాతృభాష తేనెలొలుకు భాష మన తెలుగు భాష

తెలుగు భాషను గౌరవిద్దాం తెలుగు భాషలో మాట్లాడుదాం తెలుగు జాతికి వన్నెతెద్దాం ఇదే తెలుగుతల్లికి మనమిచ్చే నీరాజనాలు

- రచయితలు

## జనరల్ తెలుగు / సెమిస్టర్ - 1 (పాచీన తెలుగు కవిత్వం

ఈ కోర్సు విజయవంతంగా ముగించాక, విద్యార్థులు (కింది అభ్యసన ఫలితాలను పొందగలరు.

- ప్రాచీన తెలుగుసాహిత్యం యొక్క ప్రాచీనతను, విశిష్టతను గుర్తిస్తారు. తెలుగు సాహిత్యంలో ఆదిక వి నన్నయ కాలంనాటి భాషానంన్క ృతులను, ఇతిహాసకాలంనాటి రాజనీతి విషయాలపట్ల పరిజ్ఞానాన్ని సంపాదించగలరు.
- శివకవుల కాలంనాటి మతపరిస్థితులను, భాషావిశేషాలను గ్రహిస్తారు. తెలుగు సుడికారం, సామెతలు, లోకోక్తులు మొదలైన భాషాంశాల పట్ల పరిజ్ఞానాన్ని పొందగలరు.
- తిక్కన భారతంనాటి మత, ధార్మిక పరిస్థితులను, తిక్కన కవితాశిల్పాన్ని, నాటకీయతను అవగాహన చేసుకోగలరు.
- 4. ఎఱ్ఱన సూక్రివైచిత్రిని, ఇతిహాస కవిత్వంలోని విభిన్న రీతులపట్ల అభిరుచిని పొందగలరు. (శీనాథుని కాలం నాటి కవితావిశేషాలను, మొల్ల కవితా విశిష్టతను గుర్తించగలరు.
- 5. తెలుగు పద్యం స్వరూప-స్వభావాలను, సాహిత్యాభిరుచిని పెంపొందించుకుంటారు. ప్రాచీన కావ్యభాషలోని వ్యాకరణాంశాలను అధ్యయనం చేయడం ద్వారా భాషాసామర్థ్యాన్ని, రచనలో మెళకువలను గ్రహించగలరు.

పాఠ్య ప్రణాళిక యూనిట్ – I

రాజనీతి – నన్నయ

మహాభారతం – సభాపర్వం – ప్రథమాశ్వాసం – (26–57 పద్యాలు) యూనిట్ – II

దక్షయజ్ఞం – నన్నెచోడుడు

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ధౌమ్య ధర్మోపదేశము – తిక్కన

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యూనిట్ – IV

పలనాటి బెబ్బులి – (శీనాథుడు (పలనాటి వీరచరిత్ర – ద్విపద కావ్యం పుట 108 – 112 'బాలచంద్రుడు భీమంబగు సంగ్రామం బొనర్పుట.. (108)...

వెఱగంది కుంది' (112) సం. అక్కిరాజు ఉమాకాంతం ముద్రణ. వి. కె. స్వామి, బెజవాద 1911.

సీతారావణ సంవాదం – మొల్ల

వ్యాకరణం

సంధులు: ఉత్వ, త్రిక, ద్రుతప్రకృతిక, నుగాగమ, ద్విరుక్తటకారాదేశ, యణాదేశ, వృద్ధి, శ్చుత్వ, జశ్త్వ, అనునాసిక సంధులు.

సమాసాలు: అవ్వయిభావ, తత్పురుష, కర్మధారయ, ద్వంద్వ, ద్విగు, బహుబీహి. అలంకారాలు:

అర్థాలంకారాలు: ఉపమ, ఉత్చేక్ష, రూపక, స్వభావోక్తి, అర్ధాంతరవ్యాస, అతిశయోక్తి. శబ్దాలంకారాలు: అనుప్రాస (వృత్యనుప్రాస, ఛేకామప్రాస లాటానుప్రాస, అంత్యానుప్రాస) ఛందస్సు

వృత్తాలు: ఉత్పలమాల, చంపకమాల, శార్గూలము, మత్తేభము;

జాతులు: కందం, ద్విపద; ఉపజాతులు: ఆటవెలది, తేటగీతి, సీసం మరియు ముత్యాలసరాలు

# విషయ సూచిక (పాచీన తెలుగు కవిత్వం

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## A Course in Communication and Soft Skills

As per Choice Based Credit System (CBCS) For Degree I-Year/I-sem Common to all Branches



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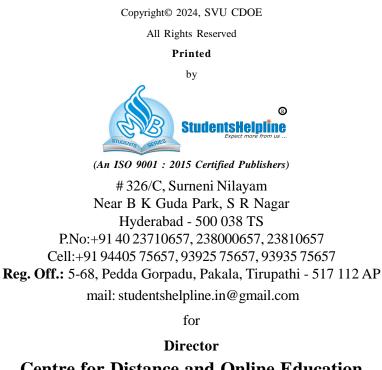
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## A Course in Communication and Soft Skills

#### Learning Outcomes

#### By the end of the course the learner will be able to:

- Use grammar effectively in writing and speaking.
- Demonstrate the use of good vocabulary
- Demonstrate an understating of writing skills
- Acquire ability to use Soft Skills in professional and daily life.
- Confidently use the tools of communication skills

#### i. Importance of Listening

- ii. Types of Listening
- iii. Barriers to Listening
- iv. Effective Listening

(Unit-2: Speaking Skills)

**Unit-1: Listening Skills** 

- a. Sounds of English: Vowels and Consonants
- b. Word Accent
- c. Intonation

#### Unit-3: Grammar

- a. Concord
- b. Modals
- c. Tenses (Present/Past/Future)
- d. Articles
- e. Prepositions
- f. Question Tags
- g. Sentence Transformation (Voice, Reported Speech & Degrees of Comparison)
- h. Error Correction

Unit-4: Writing

- i. Punctuation
- ii. Spelling
- iii. Paragraph Writing
- a. SWOC
- b. Attitude
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- e. Interpersonal Skills

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### Life Skill Course Human Values and Professional Ethics

As per Choice Based Credit System (CBCS) Common to all Branches



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#### Director

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#### Learning Outcome

On completion of this course, the UG students will be able to:

- Understand the significance of value inputs in a classroom and start applying them in their life and profession
- Distinguish between values and skills, happiness and accumulation of physical facilities, the Self and the Body, Intention and Competence of an individual, etc.
- Understand the value of harmonious relationship based on trust and respect in their life and profession
- Understand the role of a human being in ensuring harmony in society and nature.
- Distinguish between ethical and unethical practices, and start working out the strategy to actualize a harmonious environment wherever they work.

#### Unit-1: Introduction - Definition, Importance, Process & Classifications of Value Education

- Understanding the need, basic guidelines, content and process for Value Education
- Understanding the thought provoking issues; need for Values in our daily life
- Choices making Choosing, Cherishing & Acting
- Classification of Value Education: understanding Personal Values, Social Values, Moral Values & Spiritual Values.

#### Unit-2: Harmony in the Family - Understanding Values in Human Relationships

- Understanding harmony in the Family- the basic unit of human interaction
- Understanding the set of proposals to verify the Harmony in the Family;

- Trust (*Vishwas*) and Respect (*Samman*) as the foundational values of relationship
- Present Scenario: Differentiation (Disrespect) in relationships on the basis of body, physical facilities, or beliefs.
- Understanding the Problems faced due to differentiation in Relationships
- Understanding the harmony in the society (society being an extension of family): *Samadhan*, *Samridhi*, *Abhay*, *Sah-astitva* as comprehensive Human Goals
- Visualizing a universal harmonious order in society-Undivided Society (*Akhand Samaj*), Universal Order (*Sarvabhaum Vyawastha*)- from family to world family.

#### **Unit-3: Professional Ethics in Education**

- Understanding about Professional Integrity, Respect & Equality, Privacy, Building Trusting Relationships.
- Understanding the concepts; Positive cooperation, Respecting the competence of other professions.
- Understanding about Taking initiative and Promoting the culture of openness.
- Depicting Loyalty towards Goals and objectives.

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## Skill Development Course Office Secretaryship

As per Choice Based Credit System (CBCS) Common to all Branches



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## Office Secretaryship

#### **Learning Outcomes**

By the successful completion of course, the student will be able to;

- 1. Understand the organizational hierarchy and outlines of functioning.
- 2. Comprehend the role of office secretaryship in a small and medium organization.
- 3. Acquire knowledge on office procedures and interpersonal skills.
- 4. Apply the skills in preparing and presenting notes, letters, statements, reports in different situations.

### **Unit-I: Introduction**

Introduction - Organisational structure of a small and medium organization - Types of offices - Kinds of secretaries - The scope of office secretaryship.

#### Unit-II: Office Secretary

The role of an office secretary - Duties and responsibilities - Usage of different devices - Flowchart and office manuals - Coordinating different wings of an office/organisaton - Arranging common meetings - Operations of banking and financial services - travel and hospitality management services.

#### **Unit-III: Office Procedures**

Office procedures - Filing - Circulating files - Preparation of notes, circulars, agenda and minutes of meetings - Issue of press notes - Maintenance of files and records - Inventory, office, human resources, financial and confidential - maintaining public relations.

## Content Office Secretaryship

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## POLITICAL SCIENCE CONCEPTS, THEORIES AND INSTITUTIONS

### I- B.A(POLITICAL SCIENCE) / I - Semester

As per Choice Based Credit System (CBCS)





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UNIT - V

#### PAPER - I: Political Science : Concepts, Theories and Institutions

1. Introduction: Definition, Scope and Importance of Political Science

- 2. Approaches to the Study of Political Science: Liberal and Marxist
- 3. State Nation and Civil Society
- 4. Sovereignty: Monism and Pluralism
- 5. Theories of Origin of the State; Social Contact and Evolutionary (Historical)
- 6. Concepts:
  - 6.1 Law: Sources of Law and Concepts of Rule of Law
  - 6.2 Liberty and Equality Their Relationship
  - 6.3 Theories and Kinds of Rights
  - 6.4 Power and Authority
- 7. Ideologies: Individualism, Anarchism, Fascism and Socialism
- 8. Forms of Government:
  - a. Democracy: Direct and Indirect
  - b. Unitary and Federal
  - c. Parliamentary and Presidential
- 9. Theory of Separation of Powers
- 10. Organs of Government
  - a) Legislature: i. Unicameral and Bi-cameral
    - ii. Powers and Functions
  - b) Executive : i. Powers and Functions.
  - c) Judiciary : i. Powers and Functions
    - ii. Independence of Judiciary and Judicial Review.

### **Books Recommended:**

- 1. Principals of Political Science : Prof.A.C. Kapoor.
- 2. Grammar of Politics : Laski H.J.
- 3. Substance of Politics : A. Appadorai
- 4. Political Theory: Ashirvadam
- 5. Political Idelogies: Their Origins and Impact, Baradar, Prentice Hall of Inida

## **BASIC CONCEPTS AND PERSPECTIVES**

I - BA(Sociology) / I - Semester As per Choice Based Credit System (CBCS)





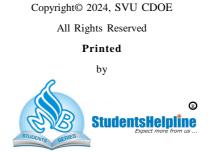
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Director

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### **Basic Concepts and Perspectives**

### 1. Introduction to Sociology

Definition of Sociology – Nature and Scope of Sociology –Origins and development of Sociology – Founding fathers and their contributions: Auguste Comte, Herbert Spencer, Karl Marx, Emile Durkheim and Max Weber –Sociology and other social sciences – Sociology in India – Importance of Sociology.

### 2. Human Society and Culture

Human society, Definition, characteristics and functions – Individual and society-Culture and Personality- Heredity and Environment.

### 3. Structure of Human Society

Social groups and its major types – Community – Association – Institution – Status and Role – Norms, Values and Customs – Power and Authority- Concepts of State, Nation and Society and their differences.

### 4. Basic Social Institutions

Marriage, Family and Kinship, Religion, Economy, Education, Polity and Law

### 5. Socialization and Social Control

Concept of Socialization – Theories of development of 'Self' of G.H. Mead, C.H. Cooley and Sigmund Freud – Agencies of Socialization: Family, School, Religion, Peer group, Community and Government- Social Control: Concepts of Anomie, Deviance and Social Control – Means of Social Control: Formal and Informal means.

### 6. Social Stratification

Social Differentiation – Social Stratification: Theories of social stratification; Functional and Conflict theories – Dimensions of Social Stratification; Class, Caste, Power and Gender.

### 7. Social Interaction and Processes

Social Interaction – Social Processes: Cooperation, Competition, Conflict, Accommodation and Assimilation – Social Disorganization

### 8. Sociological Perspectives

- a. Functional perspective
- b. Conflict perspective
- c. Symbolic Interactionist Perspective

# INTRODUCTION TO PUBLIC ADMINISTRATION

I-B.A (Public Administration) / I-Semester As per Choice Based Credit System (CBCS)





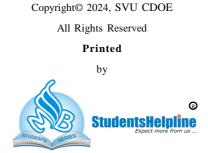
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- 5. Classical Approach : Henry Fayol, Gulick and Urwick
- 6. Scientific Management Approach: Taylor
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- 8. Human Relations Approach Elton Mayo
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- 10. Socio Psychological Approach: Hierarchy of Needs : Abraham Maslow; Theory X and Theory Y : Douglas Mc Gregor
- 11. Ecological Approach: Riggs

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ఆధునిక తెలుగు సాహిత్యం

## డిగ్రీ (జనరల్) / సెమిస్టర్ - II

రచయితలు

దా॥ బి. అశోక్

దాగ ఎస్. సునీల్ కుమార్ తెలుగు విభాగం ఎస్. వి. విశ్వ విద్యాలయం తిరుపతి, ఆంధ్రప్రదేశ్ - 517 502



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Director

Centre for Distance and Online Education Sri Venkateswara University Tirupathi, AP -517 502

### జనరల్ తెలుగు / సెమిస్టర్ – II

## ఆధునిక తెలుగు సాహిత్యం

### అభ్యసన ఫలితాలు

ఈ కోర్సు విజయవంతం ముగించాక, విద్యార్థులు క్రింది అభ్యసన ఫలితాలను పొందగలరు.

- అంగ్లభాష ప్రభావం కారణంగా తెలుగులో వచ్చిన ఆధునిక సాహిత్యాన్ని, అని విశిష్టతను గుర్తిస్తారు.
- సమకాలీన ఆధునిక సాహిత్య ప్రక్రియలైన వచన కవిత్వం, కథ, నవల, నాటకం, విమర్శ లపై అవగాహన పొందుతారు.
- భావకవిత, అభ్యుదయ కవితలక్ష్యాలను గూర్చిన జాన్హాన్ని పొందుతారు. అస్తిత్వవాద ఉద్యమాలపుట్టుకను, అవశ్యకతను గుర్తిస్తారు.
- కథాసాహిత్యం ద్వారా సామాజిక చైతన్యాన్ని పొందుతారు. సిద్ధాంతాల ద్వారా కాకుండా, వాస్తవ పరిస్థితులను తెలుసుకోవడం ద్వారా సిద్ధాంతాన్ని సమీక్షించగలరు.
- 5. ఆధునిక తెలుగు కల్పనాసాహిత్యం ద్వారా సామాజిక, సాంస్కృతిక, రాజకీయ చైతన్యాన్ని పొందుతారు.

యూనిట్- I: ఆధునిక కవిత్వం ఆధునిక కవిత్వం పరిచయం 1. : కొందవీదు దుపూరి రామిరెడ్డి 2. : (కవికోకిల గ్రంథావళి ఖండకావ్యాలు నక్షత్రమాల సంపుటి నుండి) అనిసెట్టి సుబ్బారావు (అగ్నివీణ కవితాసంపుటి నుండి) మాతృసంగీతం З. తాతకో నూలుపోగు : బండరు ప్రసాదమూర్తి (కలనేత కవితాసంపుటి నుండి) 4. యూనిట్ - II: కథానిక తెలుగు కథానిక 5. పరిచయం : కాళీపట్నం రామరావు 6. భయం (కథ) : స్వేదం ఖరీదు....(కథ) : రెంటాల నాగేశ్వరరావు 7.

పాఠ్య ప్రణాళిక

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- పరిచయం తెలుగు నవల 8. :
- రథచక్రాలు (నవల) : మహీధర రామ్మోహన రావు (సంక్షిప్త ఇతివత్తం మాత్రం) 9.
- 10. రథచక్రాలు (సమీక్షా వ్యాసం) డా.గయల్లాప్రగడ మల్లికార్జునరావు

యూనిట్ - IV: నాటకం

- 11. తెలుగు నాటకం పరిచయం :
- 12. యక్షగానము (నాటిక) : ఎం.వి.ఎస్. హరనాథరావు
- 13. అపురూప కళారూపాల విధ్వంసదశ్యం యక్షగానము (సమీక్షా వ్యాసం) డా. ఆకందిమళ్ళ సాంబశివరావు

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- 14. తెలుగు సాహిత్యం విమర్శ: పరిచయం
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## విషయ సూచిక

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(12 + 4 + 4 + 4 + 4 + 4 + 4)

## A Course in Reading & Writing Skills

As per Choice Based Credit System (CBCS) For Degree I-year / II-sem Common to all Branches



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# A Course in Reading & Writing Skills

### **Learning Outcomes**

### By the end of the course the learner will be able to:

- Use reading skills effectively
- Comprehend different texts
- Interpret different types of texts
- Analyse what is being read
- Build up a repository of active vocabulary
- Use good writing strategies
- Write well for any purpose
- Improve writing skills independently for future needs

## Unit-1

**Prose** : 1. How to Avoid Foolish Opinions Bertrand Russell

- **Skills** : 2. Vocabulary: Conversion of Words
  - : 3. One Word Substitutes
  - : 4. Collocations

## Unit-2

| Prose        |          | : 1. The Doll's House            | Katherine Mansfield |
|--------------|----------|----------------------------------|---------------------|
| Poetry       |          | : 2. Ode to the West Wind        | P B Shelley         |
| Non-Detailed | Text     | : 3. Florence Nightingale        | Abrar Mohsin        |
| Skills       |          | : 4. Skimming and Scanning       |                     |
|              |          | Unit-3                           |                     |
| Prose        | : 1. The | Night Train at Deoli Ruskin Bond |                     |
| Poetry       | : 2. Upa | agupta Rabindranath Tagore       |                     |
| Skills       | : 3. Rea | ding Comprehension               |                     |
|              | : 4. Not | e Making/Taking                  |                     |

### Unit-4

**Poetry** : 1. Coromandel Fishers Sarojini Naidu

Skills : 2. Expansion of Ideas

: 3. Notices, Agendas and Minutes

## Unit-5

| Non-Detailed Text | : 1. An Astrologer's Day R K Narayan |
|-------------------|--------------------------------------|
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Skills

- : 2. Curriculum Vitae and Resume
- : 3. Letters
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# Life Skill Course Indian Culture & Science

As per Choice Based Credit System (CBCS) Common to all Branches



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## **Learning Outcomes**

By successful completion of the course, students will be able to:

- 1. Understand the evolution of India's culture.
- 2. Analyze the process of modernization of Indian society and culture from past to future.
- 3. Comprehend objective education and evaluate scientific development of India in various spheres.
- 4. Inculcate nationalist and moral fervor and scientific temper.

## Unit-I: Unity in Diversity in India

Coexistence of various religions since ancient times - Hinduism, Buddhism, Jainism and Atheism, and later Sikhism, Islam and Christianity

The Bhakti (Vishnavite and Saivaite) and Sufi Movements

The concepts of seela, karuna, kshama, maitri, vinaya, santhi and ahimsa Achievements in Literature, Music, Dance, Sculpture and Painting - Craftsmanship in cloth, wood, clay, metal and ornaments

Cultural diversity, Monogamy, Family system, Important seasonal festivals

## Unit-II: Social Reforms and Modern Society

Reforms by Basaveswara - Raja Rama Mohan Roy - Dayananda Saraswathi - Swamy Vivekananda - Mahatma Gandhi - B. R. Ambedkar - Reforms in Andhra by Vemana, Veerabrahmam, Gurajada, Veeresalingam and GurramJashua (only reforms in brief, biographies not needed)

**Modern Society:** Family unity, Community service, Social Harmony, Civic Sense, Gender Sensitivity, Equality, National Fervor

Unit-III: Science and Technology

Objectivity and Scientific Temper - Education on Scientific lines (Bloom's Taxonomy) - Online Education

Developments in Industry, Agriculture, Medicine, Space, Alternate Energy, Communications, Media through ages

## **Co-curricular Activities Suggested**

- 1. Assignments, Group discussions, Quiz etc
- 2. Invited Lecture by a local expert
- 3. Visit to a scientific institutions, local heritage sites, museums, industries etc

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Skill Development Course Advertising

As per Choice Based Credit System (CBCS) Common to all Branches



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# Advertising

## **Learning Outcomes**

After Successful completion of this course, the students are able to;

- 1. Understand the field of Advertising
- 2. Comprehend opportunities and challenges in Advertising sector
- 3. Prepare a primary advertising model
- 4. Understand applying of related skills
- 5. Examine the scope for making advertising a future career

## Unit-1

Introduction of advertising concepts- functions - Types of advertising - Creative advertising messages - Factors determining opportunities of a product/service/Idea

# Unit-2

Role of advertising agencies and their responsibilities - scope of their work and functions - Ethical issues - Identifying target groups -Laws in advertising. Advertising Statutory Bodies in India - Role of AAAI (Advertising Agencies Association of India), ASCI (Advertising Standard Council of India)

## Unit-3

Types of advertising - Basic characteristics of a typical advertisement - Reaching target groups - Local advertising - Feedback on impact of advertisement - Business promotion.

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# Skill Development Course Logistics and Supply Chain Management

As per Choice Based Credit System (CBCS) Common to all Branches



Authors Dr. M. Shanthi Dr. B. Sudheeshna Dept. of Management Studies S.V. University, Tirupati - 517502 AP



Centre for Distance and Online Education Sri Venkateswara University Tirupathi, AP -517 502 Year: 2024

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## **Learning Outcomes**

At the successful completion of the course, the student will able to;

- 1. Summarize relationship between marketing and Logistic Management
- 2. Understand the concepts of Supply Chain Management in connection with products.
- 3. Understanding various types of seller and suppliers
- 4. Evaluate best logistic method among all means of transport operations
- 5. Analysis of different distribution strategies online and physical distribution
- 6. Compare the Logistics in National and International Scenario.
- 7. Design and develop new methods and models of Logistics in SCM

## Unit-1: Introduction to Logistics and Supply Chain Management (SCM)

Functions of Logistics - Structure of logistics - Logistics Costs - Modes of Logistics - Logistics in 21st Century - Role of Supply Chain Management - Design and Development of Supply Chain Network - Different types of Supply Chain Networks

## Unit-II: Logistics

Customer Selection - Process -Customer Service and Customer Retention - Relationship Management - Integrating Logistics and Customer Relationship Management

## Unit-III: Supply Chain Management

Managing and Estimating Supply Chain Demand - Forecasting Techniques - Supplier Networks – Skills to Manage SCM - Recent Trends in SCM

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# INDIAN GOVERNMENT AND POLITICS I- B.A(POLITICAL SCIENCE) / II - Semester

As per Choice Based Credit System (CBCS)





Authors Dr. Subramanyam Dr. I. Subramanyam Dept. of Political Science S.V. University, Tirupati - 517502 AP



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- 1. Salient Features of Indian Constitution a Comparative Perspective with the Constitutions of UK, USA and Switzerland.
- 2. Evolution of Indian Constitution Nationalist Movement and Philosophical Foundations.
- 3. Indian Federation Centre State Relations Recent Trends.
- 4. Fundamental Rights and Duties, Constitutional Remedies with special reference to Writes Directive Principles of state policy.
- President Election, Powers and Functions Prime Minister and Council of Ministers.
- 6. Parliament Composition, Powers and Functions.
- 7. Judiciary Supreme Court, Composition, Powers, Functions and Judicial Review-Judicial Activism.
- 8. Party System: National and regional Parties; Coalitional Politics
- 9. Election Commission Electoral Reforms and voting Behavior.
- 10. State Government Governor, Chief Minister and Council of Ministers Powers and Functions.
- 11. Social and Economics Factors-Language, Religion, Caste and Regional identities.
- 12. Social movements: Agrarian, Working class, Women, Tribal, Dalit and Environmental.
- 13. Challenges to National Integration Communalism and Terrorism

### **Books Recommended**

- 1. Politics in India : Rajini Kothari
- 2. Indian Constitution : M.V. Pylee
- 3. Indian Government and Politics: S.S. Awasti
- 4. Introduction for Constitution of India: D.D. Basu
- 5. Indian Government and Politics: K.R. Acharya.
- 6. Indian Politics: Contemporary issues and Concerns, Singh & Saxena.
- 7. Introduction to the Constitution of India, 5th ed., Sharma.

# SOCIETY IN INDIA

I - BA(Sociology) / II - Semester

As per Choice Based Credit System (CBCS)





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### **OBJECTIVES**

It is presumed that the student has some familiarity with Indian Society by virtue of the fact that he is a member of it and that he has observed and experienced some facets of it. However, this familiarity is likely to be superficial, selective and rather fragmentary. The course is aimed at rectifying these limitations by presenting a comprehensive, integrated and empirically-based profile of Indian Society. The continuity between the present and the past is an evident feature of Indian society. Though this continuity is reflected in the structure of the course, the focus is on the contemporary Indian society. It is hoped that the sociological perspective on Indian society presented in this course will also enable students to gain a better understanding of their own situation and region.

- 1. Structure of Indian Society: Diversity and Unity; Religious, Linguistic, Cultural and Regional diversities of Indian society Basic tenets of Islam, Christianity, Sikhism, Buddhism, Jainism, and Zoroastrianism-Hindu Social Organization: Purusharthas, Varnashrama dharma.
- 2. Social Institutions: Forms of Marriage, Family and Kinship among Hindus, Muslims and Christians and their changing trends. Decline of Joint family: causes and consequences
- **3.** Economy: Land ownership and land distribution- Agrarian structure and relations and decline of Jajmani system Present occupational structure-Features of Tribal economy; Urban Economy; Industrial, Service and Informal Sectors.
- 4. Stratification: Varna and Jati Definition, features and functions of Caste system; Caste and Class; Class in India: Agrarian and Non Agrarian classes, Emergence of middle class- Dominant Caste; changing trends in caste system.
- 5. Polity: System of governance Nation, State and Local Governance: Access to politics: Caste, Religion, Language and Region Differential access to political power.
- 6. Education: Traditional Educational System Emergence of modern formal education system in India- Differential access to education in India- Education and Social Mobility.
- 7. Communities: Tribal Community, Rural community and Urban Community: Distribution of population - Difference between rural and urban communities-Village settlement patterns - Growth of urban centres, types of urban communities.

### 8. Problems of Indian Society

- **a.** Tribal Society: Exploitation of Tribes, Land alienation and displacement and Problems of Health and Nutrition
- **b.** Rural Society: Poverty and Unemployment, Indebtedness and farmers' suicides and Illiteracy
- **c.** Urban Society: Housing and civic services, Pollution, Crime and Juvenile Delinquency and HIV/AIDS.

### **References:**

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|---------------------|--|
| Ram Ahuja           | : Social Problems in India.<br>Rawat Publications, New Delhi.                    |
| M.N. Srinivsa       | : Indian Social Structure<br>Hindustan Public Corporation (India) , Delhi.       |
| PatriciaUberoi (Ed) | : Family, Kinship And Marriages in India,<br>Oxford University Press, New Delhi. |
| S. C. Dubey         | : Indian Society<br>National Book Trust, India, New Delhi.                       |
| David Mandlebaum    | : Society in India,<br>Popular Prakasan, Bombay.                                 |
| Victor S D' Souza   | : Inequality and its Perpetuation<br>Manohar Publications, New Delhi.            |

## **PUBLIC ADMINISTRATION IN INDIA**

I-B.A (Public Administration) / II-Semester As per Choice Based Credit System (CBCS)





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#### **Public Administration in India**

#### **Block I: Historical Background**

- 1. Evolution of Indian Administration Ancient, Medieval and British Periods Continuity and Change in Indian Administration after Independence
- 2. Context of Indian Administration Social, Economic and Political

#### **Block II: Central Administration**

- 3. Union Government and Administration President, Prime Minister, Council of Ministers, Central Secretariat, Cabinet Secretariat, Cabinet Committees and Prime Minister Office
- 4. Union and State Relations and Agencies Administrative Relations Inter State Council, Finance Commission, All India Services, Planning Commission, National Development Council
- 5. Public Enterprises in India: a) Forms of Public Enterprises: b) Privatization and Dis-investment

#### **Block III: State and District Administration**

- State Government and Administration: Governor, Chief Minister, Council of Ministers, Secretariat & Directorates, General Administration Department and Chief Secretary
- 7. District Administration: Changing Role of District Collector, Mandal and Village Administration in Andhra Pradesh
- 8. Local Governments Rural and Urban Structure and functions 73<sup>rd</sup> and 74<sup>th</sup> Constitutional amendments

#### **Block IV: Administrative Accountability**

- 9. Control over Administration:
  - a. Legislative and Judicial Control
  - b. Lok Pal, Lokayukta and Central Vigilance Commission
  - c. Consumer Protection Forums
  - d. Right to Information Act (RTI)
  - e. National and State Human Rights Commissions
- 10. Administration of Welfare Programmes for Weaker Sections SCs, STs, BCs Women and Minorities

#### **Block V: Emerging Issues**

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- 12. Mechanisms for Disaster Management
- 13. Governance and e-Governance Applications in Indian Administration
- 14. Public Private Partnerships and Voluntary Sector

సృజనాత్మక రచన డిగ్రీ (జనరల్) / సెమిస్టర్ - III

రచయితలు

దాు బి. అశోక్

దాు ఎస్. సునీల్ కుమార్ తెలుగు విభాగం ఎస్. వి. విశ్వ విద్యాలయం తిరుపతి, అంద్రుదేశ్ - 517 502



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Director

### జనరల్ తెలుగు / సెమిస్టర్ - III సృజనాత్మక రచన

### అభ్యసన ఫలితాలు

ఈ కోర్సు విజయవంతం ముగించాక, విద్యార్థులు క్రింది అభ్యసన ఫలితాలను పొందగలరు.

- 1. తెలుగు సాహిత్య అభ్యసన ద్వారా నేర్చుకున్న నెపుణ్యాలను, సృజనాత్మక నైపుణ్యాలుగా మార్చుకోగలరు.
- 2. విద్యార్థులు భాషాతత్వాన్ని, భాష యొక్క ఆవశ్యకతను, భాష యొక్క ప్రాధాన్యాన్ని గుర్తిస్తారు. మనిషి వ్యక్తిగత జీవనానికి, సామాజిక వ్యవస్థ పటిష్టతకు భాష ప్రధానమని తెలుసుకుంటారు. తెలుగుభాషలోని కీలకాంశాలైన 'వర్ణం–పదం–వాక్యా'ల ప్రాధాన్నాన్ని గుర్తిస్తూ, వాగూప– లిఖితరూప వ్యక్తీకరణ ద్వారా భాషానైపుణ్యాలను మొరుగుపరచుకోగలరు.
- భాషానైపుణ్యాలను అలవరుచుకోవడంతోపాటు వినియోగించడం నేర్చుకుంటారు. రచనా, భాషణానైపుణ్యాలను సృజనాత్మక రూపంలో వ్యక్తీకరించగలరు.
- (ప్రాచీన పద్యరచనతో పాటు ఆధునిక కవిత, కథ, వ్యాసం మొదలైన సాహిత్యప్రక్రియల నిర్మాణాలకు సంబంధించిన సిద్ధాంతవిషయాలను నేర్పడంతో పాటు వారిలో రచనా నైపుణ్యాలను పెంపొందించుకోగలరు.
- 5. సృజన రంగర, ప్రసారమాధ్యమ రంగాల్లో ఉపాధి అవకాశాలను అందిపుచ్చుకోగలరు.
- అనువాద రంగంలో నైపుణ్యం సంపాదించగలరు.

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- 4. కవితా రచన : ఉత్తమ కవితా లక్షణాలు
- 5. కథారచన : ఉత్తమ కథ లక్షణాలు
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- 10. ముద్రణామాధ్యమం: పరిచయం పరిధి వికాసం
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- 12. పత్రికా రచన : (వార్తా రచన, సంపాదకీయాలు, సమీక్షలు అవగాహన)

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- 13. ప్రసార మాధ్యమాలు : (నిర్వచనం,రకాలు, విస్త్రతి ప్రయోజనాలు)
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## <sup>విషయ సూచిక</sup> సృజనాత్మక రచన

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# A Course in Conversational Skills

As per Choice Based Credit System (CBCS) For Degree I - Year / III - Semester Common to all Branches



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## A Course in Conversational Skiils

#### **Learning Outcomes**

By the end of the course the learner will be able to:

- Speak fluently in English
- Participate confidently in any social interaction
- Face any professional discourse
- Demonstrate critical thinking
- Enhance conversational skills by observing the professional interviews

### (Unit-I)

Speech: 1. Tryst with Destiny Jawaharlal Nehru

Skills: 2. Greetings

3. Introductions

### Unit-II

- Speech: 1. Yes, We Can Barack Obama
- Interview: 2. A Leader Should Know How to Manage Failure Dr.A.P.J.Abdul Kalam/ India Knowledge at Wharton
- Skills: 3. Requests

### Unit-III

- Interview: 1. Nelson Mandela's Interview With Larry King
- Skills: 2. Asking and Giving Information
  - 3. Agreeing and Disagreeing

### Unit-IV

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- Skills: 2. Dialogue Building
  - 3. Giving Instructions/Directions

### Unit-V

Speech: 1. You've Got to Find What You Love Steve Jobs

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# Life Skill Course Environmental Education

As per Choice Based Credit System (CBCS) Common to all Branches



Authors Dr. M. Shanthi Dr. B. Sudheeshna Dept. of Management Studies S.V. University, Tirupati - 517502 AP



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### Learning outcomes

On completion of this course the students will be able to .....

- 1. Understand the nature, components of an ecosystem and that humans are an integral part of nature.
- 2. Realize the importance of environment, the goods and services of a healthy biodiversity, dependence of humans on environment.
- 3. Evaluate the ways and ill effects of destruction of environment, population explosion on ecosystems and global problems consequent to anthropogenic activities.
- 4. Discuss the laws/ acts made by government to prevent pollution, to protect biodiversity and environment as a whole.
- 5. Acquaint with international agreements and national movements, and realize citizen's role in protecting environment and nature.

### Unit-1: Environment and Natural Resources

- 1. Multidisciplinary nature of environmental education; scope and importance.
- 2. Man as an integral product and part of the Nature.
- 3. A brief account of land, forest and water resources in India and their importance.
- 4. Biodiversity: Definition; importance of Biodiversity ecological, consumptive, productive, social, ethical and moral, aesthetic, and option value.
- 5. Levels of Biodiversity: Genetic, species and ecosystem diversity.

### Unit-2: Environmental Degradation and Impacts

- 1. Human population growth and its impacts on environment; land use change, land degradation, soil erosion and desertification.
- 2. Use and over-exploitation of surface and ground water, construction of dams, floods, conflicts over water (within India).
- 3. **Deforestation:** Causes and effects due to expansion of agriculture, firewood, mining, forest fires and building of new habitats.
- 4. Non-renewable energy resources, their utilization and influences.
- 5. A brief account of air, water, soil and noise pollutions; Biological, industrial and solid wastes in urban areas. Human health and economic risks.
- 6. Green house effect global warming; ocean acidification, ozone layer depletion, acid rains and impacts on human communities and agriculture.

7. Threats to biodiversity: Natural calamities, habitat destruction and fragmentation, over exploitation, hunting and poaching, introduction of exotic species, pollution, predator and pest control.

### **Unit-3: Conservation of Environment**

- 1. Concept of sustainability and sustainable development with judicious use of land, water and forest resources; afforestation.
- 2. Control measures for various types of pollution; use of renewable and alternate sources of energy.
- 3. Solid waste management: Control measures of urban and industrial waste.
- 4. Conservation of biodiversity: In-situ and ex-situ conservation of biodiversity.
- 5. Environment Laws: Environment Protection Act; Act; Wildlife Protection Act; Forest Conservation Act.
- **6.** International agreements: Montreal and Kyoto protocols; Environmental movements: Bishnois of Rajasthan, Chipko, Silent valley.

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Life Skill Course

# **Personality Enhancement & Leadership**

As per Choice Based Credit System (CBCS) Common to all Branches



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# Personality Enhancement & Leadership

# **Learning Outcomes**

By successful completion of the course, students will be able to:

- Develop comprehensive understanding of personality
- Know how to assess and enhance one's own personality
- Comprehend leadership qualities and their importance
- Understand how to develop leadership qualities

# Unit-I

Meaning of Personality – Explanations of Human Personality – Psychodynamic Explanations – Social Cognitive Explanation – Big Five traits of Personality

# Unit-II

Assessment of Personality - Projective& Self Report Techniques - Building Self-Confidence – Enhancing Personality Skills

# Unit-III

Leadership Characteristics – Types of Leaders – Importance of Leadership – Leadership Skills – Building and Leading Efficient Teams – Leadership Qualities of Abraham Lincoln, mahatma Gandhi, Prakasam Pantulu, Dr. B. R. Ambedkar & J.R.D.Tata

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# Skill Development Course Disaster Management

As per Choice Based Credit System (CBCS) Common to all Branches



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# Disaster Management

# **Learning Outcomes**

After successful completion of the course, the students are able to;

- 1. Understand the nature, cause and effects of disasters
- 2. Comprehend the importance of Disaster Management and the need of awareness
- 3. Acquire knowledge on disaster preparedness, recovery remedial measures and personal precautions
- 4. Volunteer in pre and post disaster management service activities

# Unit-I

Introduction of Disaster - Different types of disasters- Natural- (flood, cyclone, earthquake, Famine and pandemic) - Accidental- (Fire, Blasting, Chemical leakage, Rail, Aviation, Road boat tragedies and nuclear pollution) - Disaster Management Act 2005

# Unit-II

Causes and immediate effects of Disasters - Preparedness of disasters –Precautions – Dissemination of information - Nature and concepts - Role of National Disaster Management Authority and Role of Government and non governmental organizations in protecting human livestock and natural resources.-Use of technology -Role of Citizens and Youth in the prevention.

# Unit-III

Post disaster effects - short term - Procedures for Rehabilitation and Recovery - Role of volunteers and Safety Precautions - Long term remedial and preventive measures – Collection, filing and storage of information - Case studies.

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# **POLITICAL THOUGHT**

II- B.A(POLITICAL SCIENCE) / III - Semester As per Choice Based Credit System (CBCS)





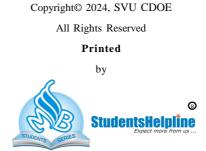
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# II - B.A.(Political Science) POLITICAL THOUGHT

# Unit-I

# 1. Ancient Indian Political Thought

a) Sources of Ancient Indian Political Thought

b) Manu: Varnadharma and Dandaneeti

c) Kautilya: State and Society

d) Goutama Buddha: Dhamma and Sangha

# Unit-II

#### 2. Modern Indian Political Thought

a) Gandhi: Ahimsa and Satyagraha

b) Nehru: Democratic Socialism

c) Ambedkar: Annihilation of Caste

d) M.N. Roy: Radical Humanism

# **Unit-III**

#### 3. Western Political Thought

Plato, Aristotle, St. Thomas Aquinas, Machiaveeli, Thomas Hobbes,

John Locke, J.J. Rousseau, Jermy Benthom, J.S. Mill.

Hegel, Marx and Gramsci.

#### **Books Recommended**

1. Political Ideas in Ancient India : R.S. Sharma

2. Western Political Thought : Amal Kumar Mukopadhyay

3. A History of Political Thought : Sabine G.H.

4. Annihilation of Caste : Ambedkar G.H.

5. Modern Political Theory : Ebentein W.

6. A History of Political Thought : Plato to Marx, Mukherjee & Ramaswamy

7. Political Ideologies : Their Origins and Impact, Baradat, Prentice Hall of India.

# MODERN INDIA: SOCIAL CHANGE; DEVELOPMENT AND ISSUES

II - BA(Sociology) / III - Semester As per Choice Based Credit System (CBCS)





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### 1. Social Change

Meaning, definition and nature of social change-Factors affecting social change-Overview of theories of social change: evolutionary, structural and modernization

# 2. Development and Underdevelopment

Concepts of Development and Underdevelopment- Indicators of development and Human Development Indices - Concepts of Economic Development, Social Development and Sustainable Development - Globalization and consequences

### **3.British Rule and Social Change**

Changes in administrative, Judiciary, agrarian (land revenue/ownership), educational institutional structure and their social impact (modernization)

### **4.Social Movements**

a. Social reform movements: Abolition of Sathi and child marriage; Widow remarriages-Arya Samaj, Bramho Samaj.

b. Protest & Self respect movements: Non-Brahmin Movement, Backward Class and Dalit movements

c. Agrarian Movements and Peasant movements

# 5. Independent India and Trends of Social Change

Salient feature of constitution of India - Community development and Democratic decentralization- Land reforms- Constitutional Safeguards for weaker sections (SC, ST, BC, Women, Differentially abled and children)

# **6.Planned Development**

Meaning of planned development- Overview of objectives and achievement of Five Year Plans -Green revolution

# **7.Intervention Programmes**

Poverty reduction programmes – Education, Health and Skills promotion- Social Exclusion & Inclusive Policies

# 8.Social Issues and Challenges

Population explosion -Migration & urbanization -Gender Issues: Domestic Violence, Trafficking; Empowerment -Development induced displacement -Problem of the elderly; Violation of Human Rights.

# PRINCIPLES OF PUBLIC ADMINISTRATION II-B.A (Public Administration) / III-Semester

As per Choice Based Credit System (CBCS)





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#### PRINCIPLES OF PUBLIC ADMINISTRATION

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- 2. Public Administration and Private Administration, Difference and Similarities.
- 3. Chief Executive Role and Functions.
- 4. Line and Staff Agencies
- 5. Bases of Departmental Organization
- Principles of Organization Hierarchy, Span of Control, Coordination, Unity of Command, Delegation of Authority, Centralization and Decentralization.
- 7. Public Policy Formulation Decision Making.
- 8. Human Resource Management Recruitment, Training, Promotion, Morale and Retirement.
- 9. Financial Administration Budget Principles Budgetary Process Accounting and Auditing Comptroller and Auditor General.
- Administrative Accountability Legislative Executive Judicial and Popular Control.
- 11. Public Relations Meaning and Importance.

# **INTERNATIONAL RELATIONS** II- B.A(POLITICAL SCIENCE) / IV - Semester

As per Choice Based Credit System (CBCS)





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### **PAPER IV : International Relations**

- 1) International Relations: Evolution, Nature, Scope and Significance.
- 2) History of International Relations: Rise of Sovereign Nation State System. First World War, Second World War – Impact on International Relations
- Concepts of International Relations: Power Elements of National Power, Super Power, Regional Power, Unilateral Hegemony – Uni-Polarity, Bipolarity, Multiplicity & Security.
- 4) International Political Economy:

i) Historical Overview: Colonialism, Decolonization. Developing Nations and Problems.

ii) International Financial Institutions: World Bank, WTO Functions and Role

iii) Globalization and its Impact on Developing Nations.

- 5) International Organizations: United Nations, Structure and Role, Need for revision of the charter, Regional Organizations, European Union, SAARC and ASEAN.
- 6) International Security: Arms Race, Arms Control and Disarmament, Issues in Nuclear Politics
- 7) Foreign Policy: India's Foreign Policy, Determinants and Features, Non-Alignment, Evaluation and Relevance – Recent Trends.
- 8) Contemporary Issues in International Relations : Environment, Human Rights and Terrorism.

#### **Books Recommended**

- 1. Politics Among Nations: Hans, Margentheu
- 2. The Analysis of International Relations: Karl W. Deutsch
- 3. International Relations: Palmer and Parkins
- 4. India Foreign Policy, Foreign Service Institute, New Delhi, India
- 5. International Relations between the two World Wars: Carr E.H.

# **APPLICATIONS OF SOCIOLOGY**

II - BA(Sociology) / IV - Semester

As per Choice Based Credit System (CBCS)





Authors Dr. C. Ramanaiah Dr. Venkatesulu Dept. of Sociology S.V. University Tirupati - 517 502 AP



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# **Applications of Sociology**

### 1. Applications of Sociology

Introduction to applied sociology – sociology and social problems – sociology and social change – sociology and social policy and action – sociology and development – sociology and professions.

# 2. Participatory Development

Promoting Participatory Development: Need for Social Participation, Community Development and the Community Organization – Principles and Steps – Group Formation and Social Action – Capacity Building Strategies.

### 3. Participatory Development Techniques

Participatory development – Meaning, Techniques of Participatory Development, PRA techniques.

# 4. Counseling

Meaning; need; Types of counseling, Methods of counseling.

#### 5.Field Survey & Report Writing

Need, Meaning of survey, types of survey Steps in conducting survey; Data collection methods ;Salient features of report writing .

# **OFFICE MANAGEMENT**

II-B.A (Public Administration) / IV-Semester As per Choice Based Credit System (CBCS)





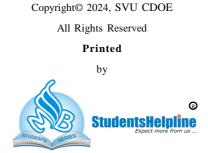
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- 2. Basic Principles of Office Organization

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